

# UCO Campus Bicycle Policy

Any bicycle operated on the University campus shall be registered with the Transportation and Parking Services (TPS) department. This requirement applies regardless of whether the owner is a student, faculty or staff member. Registration is free of charge. Unregistered bicycles are subject to immediate impounding by the University.

Permits are available online at [www.uco.edu/parking](http://www.uco.edu/parking), and may be picked up at the TPS office located in Bausher Place, Room 201 from 8:00 am to 5:00 pm, Monday through Friday. In the event the bicycle is lost or stolen, the permit information provides valuable assistance in locating the rightful owner.

Bicycles shall be parked only in designated racks placed on campus. Bicycles that are attached to fixtures, trees, posts, signs, stairwells, railings, handicapped ramps or anything other than designated racks are subject to removal without prior notice. The responsibility for the security of parked bicycles rests with the owner. The University is not responsible or liable in any way for lost, stolen, or damaged bicycles. Bicycles shall also be kept in good working order and shall not be allowed to deteriorate or become otherwise derelict.

The University reserves the right to impound any broken, inoperable, or derelict bicycle that is parked in the same location in excess of 30 consecutive days. If an impounded bicycle is registered, the University will try to contact the registered owner to permit the owner to reclaim the bicycle.

Impounded bicycles are stored in the Murdaugh Hall basement. To reclaim a bicycle that has been impounded, the owner must contact Transportation and Parking Services at (405) 974-2780 and set an appointment to meet TPS personnel at the storage location. Impounded bicycles may only be reclaimed by the bicycle's owner who will be required to produce evidence of ownership in order to reclaim an impounded bicycle. The University may charge fines for reclaiming impounded bicycles. Payment of fines shall be the responsibility of the bicycle's owner.

The University is not responsible for the cost of locks, chains, other security devices, or any other item that may be damaged or destroyed as a result of removing any bicycle. The University may dispose of any bicycle that has been impounded for longer than six months.