

# MOTORCYCLE PERMIT INFORMATION

## WHERE YOUR PERMIT IS VALID:

Designated motorcycle parking spaces only. Please refer to the UCO parking map to find motorcycle space locations. Motorcycle permits are not valid in regular vehicle spaces, and may only park in regular vehicle spaces in visitor pay lots, but the time must still be paid.

## VEHICLE LICENSE PLATE REGISTRATION:

It is important that permit holders ensure their license plate and vehicle information is accurate and up to date. Students, faculty and staff can access the online Parking Portal to add, edit or delete vehicles from their permit by following the steps listed below. Up to 4 vehicles can be registered to a permit, but only one vehicle may park on campus at a time to avoid receiving a citation.

- Click "Permits" in the top navigation bar, followed by "View Your Permits."
- Login with UCO credentials.
- Select the current active permit listed that you want to add a vehicle to.
- Click "Add Vehicles to Permit" at the bottom of the page.
- Check the box next to the vehicle(s) to be associated with the permit and select "Add the selected vehicle." If it is a vehicle not yet added to your account, select "Add a new vehicle" and enter the vehicle details to be added.
- To remove a vehicle from a permit, select "Delete" next to the vehicle and hit "OK" from the pop up message. Please note this does not remove the vehicle from your parking account. If you have outstanding citations, you will not have the option to delete a vehicle.

If you are no longer using a vehicle and you would like it removed from your parking account, please contact the parking office via email at [parking@uco.edu](mailto:parking@uco.edu).

## IF YOU HAVE TO DRIVE A DIFFERENT VEHICLE:

If driving a different motorcycle, you will need to add the vehicle information to your parking account.

If driving a non-motorcycle vehicle, you will need to either purchase a temporary permit from TPS or pay to park in a visitor lot.

## TPS RULES & REGULATIONS:

All students, faculty, and staff are required to follow the Transportation and Parking Services rules and regulations as a condition of admittance, continued attendance, and/or employment according to UCO policies.

View the TPS regulations at [parking.uco.edu](http://parking.uco.edu).

## MAP SUBJECT TO CHANGE:

The UCO parking map, including lot designations, is subject to change at any time. It is the individual's responsibility to check department communications and lot signage when making parking decisions on campus.



UNIVERSITY OF CENTRAL OKLAHOMA  
**Transportation  
& Parking Services**

## UCO TRANSPORTATION & PARKING SERVICES

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405.974.2780  
[www.uco.edu/parking](http://www.uco.edu/parking)