



### Exam Administration Form

Fall 2020

Student Name:  Faculty Name:

Course Name:  Faculty Phone Number:

### Exam Specifications

Exam duration for all students:  hours  minutes

Date & time the exam is to be administered:

No earlier than  Date  Time

No later than  Date  Time

Allowed items during exam:  index card(s)  notes  textbook  bluebook

Calculator:  basic  scientific  graphing Scantron number:

Additional comments or other items allowed:

### Computer Based Exams

URL or location of exam:

Login

Password

### Delivery Information

All exams will be delivered through email and then through campus mail, if requested.

Email this exam to

And send this exam through campus mail to Box

\*If box number left blank, exams will be shredded after grades are posted.