



**Policy ID:** ADM-HUM-22 Major Revision2 Minor Revision1

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**Title:** Tobacco Free  
**Category:** Human Resources  
**Applies to:** staff, faculty, student, visitor  
**Contact:** [Human Resources](#)

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**Purpose:** This policy is designed to promote the following interests:

1. Create a safe and healthy environment;
2. Protect students, faculty, staff, and visitors from the dangers of second-hand smoke;
3. Eliminate smoke-filled areas at building entrances;
4. Serve as a positive example for secondary-school students and children on campus;
5. Eliminate the litter associated with tobacco use; and
6. Support the Healthy Campus 2020/ Healthy People 2020 and other public health initiatives of the State of Oklahoma as well as national efforts.

Effective July 1, 2010, it shall be the policy of the University that all tobacco products, as defined herein, be prohibited on the campus of the University.

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**Policy Statement:** The University of Central Oklahoma is committed to providing its students, employees, and visitors a safe and healthy environment free from tobacco use. UCO's comprehensive tobacco-control program consists of prevention, cessation and policy.

1. The use, sale, or distribution of tobacco products is prohibited on the University campus.
2. No University publication shall accept any form of advertising of tobacco products.
3. The University shall provide students, faculty and staff with tobacco-use cessation programs upon request. In addition, the University shall make available appropriate educational activities concerning the harmful health consequences of tobacco use.
4. The University shall make available a method of communication regarding tobacco use, prevention efforts on campus related to policy, prevention, and cessation.
5. No organization sanctioned by the University shall accept money or sponsorships from companies or other entities engaged in the manufacture of tobacco products. The University shall not accept gifts or grants from tobacco companies.

Effective July 1, 2010, it shall be the policy of the University that all tobacco products, as defined herein, be prohibited on the campus of the University.

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**Glossary of Terms:** **Campus:** includes any and all UCO owned, leased, rented, or maintained property including but not limited to buildings, facilities, sidewalks, roadways, parking lots, and grounds. Campus also includes all University owned, leased, or rented vehicles. Campus may not include any owned properties which are leased to third parties under long-term leases.

**Students:** includes but is not limited to all students enrolled in University classes and/or classes held on campus, as defined above.

**Tobacco products:** including all forms of tobacco but not limited to cigarettes, cigars, pipes, chewing tobacco, snuff, and all other kinds and forms of tobacco prepared in such manner to be suitable for spit tobacco use, smoking, or both. This term also includes herbal tobacco products, and simulated tobacco products that imitate or mimic tobacco products, including but not limited to: cloves, bidis, kreteks, hookahs, electronic cigarettes, or vaping devices. The only nicotine-containing products permitted on campus under the tobacco-free policy are those which are FDA approved for cessation purposes.

**Tobacco use:** includes smoking, chewing, dipping or any other consumption or use of tobacco products.

**Visitors:** includes, but is not limited to, guests, spectators, contractors, vendors, volunteers and anyone else providing any type of product or service to the University.

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## Legal

### Citation:

[Oklahoma Governor Mary Fallin Executive Order 2012-01](#)

[Oklahoma Governor Mary Fallin Executive Order 2013-43](#)

Compliance of this policy by all students, faculty and staff is expected based on our commitment to a healthy culture, free of tobacco, and should be a cooperative effort, encouraged by all faculty, staff and students.

Complaints regarding violations of this policy shall be addressed as follows:

### Students

- *UCO Students Residing in University Housing* shall be directed to and handled by the Office of Housing. If the violation merits such action, the complaint may be escalated to the Office of Student Conduct.
- *All Other UCO Students* shall be directed to and handled by the Office of Student Conduct.

### Faculty and Staff

- *Faculty* shall be directed to and handled by the Office of Academic Affairs.
- *Staff* shall be directed to and handled by the Office of Employee Relations.

### Visitors

*Visitors* shall be directed to and handled by the Office of Police Services. The visitor may be asked to leave university premises for failure to comply.

## Campus

### Links:

### FAQs:

### Formally

### known as:

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