Candle and Open Flames Guidelines

Candles, candle warmers, wax warmers or open flames of any kind are prohibited. Candles and open flames, when used incorrectly or left unattended, can ignite combustible materials. Fires caused by candles and open flames can result in loss of life and/or property damage.

Purpose: To ensure the safety of students, employees, volunteers and visitors, as well as the protection of the campus infrastructure and to ensure compliance with insurance requirements and fire regulations.

Scope: Applies to all University of Central Oklahoma property, owned or leased, and is required to be complied with by all members of the University community (students, employees, visitors, and volunteers) and by members of the general public who are on University of Central Oklahoma property for any reason.

Exceptions:

- **Classroom or laboratory:** Fire may be used in the course of classroom and laboratory exercises for purposes of instruction when conducted under the supervision of the instructor.

- **Kitchens:** Open flames are permitted in properly equipped kitchens (range hood and fire extinguisher) when used for purposes of food preparation.

- **Outdoor experience:** Campfires at the Outdoor Adventure Recreation (OAR) facility set as part of a university-sponsored recreational outdoor experience shall comply with any local regulations and guidelines and the approval of the Chief of Police (Chief Jeff Harp) at (405) 974-2800.

- **Hot work permit program:** Open flames are permitted when a Hot Work Permit has been requested, approved, and issued through the Chief of Police (Chief Jeff Harp) at (405) 974-2800.

- **Sterno:** Permitted only when used by University Catering.