

GUAPMNU

My Banner Maintenance Screen

Save frequently used Banner Screens on the General Menu page

GUAPMNU - My Banner Maintenance

Use My Banner Maintenance to save a listing of Banner forms you frequently access.

Type **GUAPMNU** in the “GO TO” box from the General Menu screen to create a shortcut to access Banner screens you frequent access. You will be directed to the My Banner Maintenance form.

- Place cursor in Object or Description field on the far left of form,
- Press F7 to Initiate query, which will clear field of all data.
- Enter Banner form/screen name you frequently use.
- Press F8 to retrieve description.
- Use single right arrows button in the middle of the FUAPMNU screen to direct your selection to the right side of the screen, which is your “My Banner” list.
- The Banner form you entered should now be on the right side of the screen
- Repeat process until you have created your list of frequently used Banner screens
- Save changes, exit GUAPMNU, to return to General Menu.

Object	Description
FGIBDST	Organization Budget Status
NHIEDST	Employee Distribution Inquiry
PHATIME	Electronic Approvals of Time Entry
PHADSUM	Department Payroll Summary
PEISALH	Employee Salary History Inquiry
PEIESUM	Employee Summary View Form
GUAPMNU	My Banner Maintenance
FGRJVL	Journal Voucher Listing
FPAREQN	Requisition
TGIACCD	Account Detail Query
FPIPURR	Purchase/Blanket/Change Order Query
FPIREQN	Requisition Query
NHIDIST	Labor Distribution Data Inquiry
FTVACCT	Account Code Validation
FTMORGN	Organization Code Maintenance
FBABDRA	Budget Request By Account
FOIDOC	Document History
FGIDOCR	Document Postings
FBABDMN	Budget Maintenance
FTVOBPH	Budget Phase Validation
FBABPRC	Budget Process Control Parameter
FBABDRQ	Budget Request
NTRBROL	Budget Roll Process Parameter Rules

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- Click on My Banner to view your list of frequently used screens

The screenshot displays the Oracle Fusion Middleware Forms Services interface. The browser window title is "Oracle Fusion Middleware Forms Services". The main menu bar includes "File", "Edit", "Options", "Block Item", "Record", "Query", "Tools", and "Help". The Oracle logo is visible in the top right corner. The page title is "General Menu GUAPMNU 8.4.2 (PROD) - Monday, February 10, 2014 - Last login Monday, February 10, 2014 10:00:44 AM". The "Go To..." dropdown menu is open, and "My Banner" is selected and circled in blue. Below the "Go To..." menu, a list of frequently used Banner screens is displayed, including:

- Organization Budget Status [FGIBDST]
- Employee Distribution Inquiry [NHIEDST]
- Electronic Approvals of Time Entry [PHATIME]
- Department Payroll Summary [PHADSUM]
- Employee Salary History Inquiry [PEISALH]
- Employee Summary View Form [PEIESUM]
- My Banner Maintenance [GUAPMNU]
- Journal Voucher Listing [FGRJVLR]
- Requisition [FPAREQN]
- Account Detail Query [TGIACCD]
- Purchase/Blanket/Change Order Query [FPIPURR]
- Requisition Query [FPIREQN]
- Labor Distribution Data Inquiry [NHIDIST]
- Account Code Validation [FTVACCT]
- Organization Code Maintenance [FTMORGN]
- Budget Request By Account [FBABDRA]
- Document History [FOIDOCH]
- Document Postings [FGIDOCR]

Below the list is a section for "Banner Broadcast Messages". On the right side, there is a "My Links" section with the following links:

- Change Banner Password
- Check Banner Messages ✓
- Personal Link 1
- Personal Link 2
- Personal Link 3
- Personal Link 4
- Personal Link 5
- Banner Documentation

Below the "My Links" section is a "My Institution" section with a banner image for SUNGARD HIGHER EDUCATION.

At the bottom of the page, there is a status bar with the text "Enter the object name, Press LIST for listing." and "Record: 1/1".