

**Figure E 2.6**  
**Promotion Evaluation Worksheet and Ballot**

Department/School

Date

Candidate:

Promotion to:

Please declare whether the candidate has met or not met each of the enumerated measures.\*

**Criterion I**

Excellence in Classroom Teaching:

Met Not Met

		Met	Not Met
1.			
2.			
3.			

**Criterion II**

Excellence in Scholarly or Creative Achievement:

1.			
2.			
3.			

**Criterion III**

Excellence in Contributions to the Institution and Profession:

1.			
2.			
3.			

Other College/Department Criteria:

1.			
2.			

\* The number and type of measures in each of the above four criteria shall be determined by the college and department and stated on this form. In accordance with the university's mission, excellence in classroom teaching must comprise at least 50% of this evaluation.

**Ballot**

Based upon this analysis, I recommend that this candidate

be approved                      not be approved for promotion to:

Comments should be confined to the criteria of excellence in effective classroom teaching, scholarly or creative achievement, and contributions to the institution and to the profession, as noted in Section E.8.1a.

Comments:

Signatures of all voting member of the department/school are contained on the reverse side as verification of the authenticity of this ballot.

