

# Faculty Compensation Program Application Packet

For Mentoring of Students Engaged in RCSA Grant Projects Outside of the Traditional Classroom

Please read the below information to help you with your application.

**DUE: The End Second Week of the Semester**

Because Faculty are not currently compensated for serving as mentors for students engaged in Research, Creative, and Scholarly Activities (RCSA) projects outside of the traditional classroom, the Faculty Compensation Program hopes to provide some solution.

We have two options. Both options require that students enroll in a minimum of one credit hour of Independent Study (4930/5930) per semester with their faculty mentor serving as the instructor of record. Students will be granted tuition waiver funds to help cover the cost for enrolling in the Independent Study (4930/5930). There is no limit to the number of semesters a student can enroll in Independent Study (4930/5930).

Faculty the option to either:

A. Bank hours.

- a. Faculty can bank hours for students who they supervise/mentor for projects outside of the traditional classroom; students must enroll in Independent Study (4930/5930).
- b. Faculty can accumulate banked hours over a 3 year period.
- c. Once a faculty member accrues, as the instructor of record, 14 credit hours of Independent Study (4930/5930), they will be eligible to receive 3 hours of reassignment time during the next consecutive semester (or split over the next two consecutive semesters).

OR

B. Receive a stipend.

- a. Faculty can receive a \$150 stipend for each credit of Independent Study (4930/5930) in a given semester.
- b. The stipend will be paid to faculty mentors at the end of the semester.

Responsibilities:

- For faculty to be eligible, the mentorship of students must be associated with students who have been awarded a Student RCSA Grant.
- For each credit hour of enrollment in Independent Study (4930/5930), students are required to invest a minimum of 3 hours/week throughout a given semester.
- It will be the responsibility of the faculty mentor to:
  - a. Assess and submit pass/fail grades at the end of each semester for student mentees who enroll in Independent Study (4930/5930), and
  - b. Work with their department chair and/or college dean to arrange for reassignment time.
- It will be the responsibility of the Office of High-Impact Practices to assist with the administrative components of the program (i.e., allocation of tuition waivers, track the number of accrued credit hours earned by each faculty mentor, and review of student progress reports at the end of each semester).
- It will be the responsibility of the Office of the Provost to capture tuition fees generated from Independent Study (4930/5930) on a semester-by-semester bases.

# Faculty Compensation Program Application

**DUE: The End Second Week of the Semester**

Please complete the following form and return to the Office of High-Impact Practices ([ohip@uco.edu](mailto:ohip@uco.edu) or via campus mail, box 159) by the end of the second week of the semester.

Faculty Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_

College and Department of Faculty Mentor: \_\_\_\_\_

As the Instructor of Record for the Independent Study (4930/5930), do you want to:  
**(Please select one.)**

Bank Hours  
(Please see page one of the Program Packet for additional information.)

Receive a stipend of \$150/credit hour at the conclusions of the semester date of: \_\_\_\_\_  
(For this option, please complete the [Authority to Pay](#) Form and include this in your packet at submission.)

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Student Research Assistant (RA) Information

Student RA Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_

Classification of Student RA:  Undergraduate  Graduate

## Student Independent Study Enrollment Information (Please check UCONNECT for Enrollment Information)

Number of Hours: \_\_\_\_\_ Credit Hour Cost \$ \_\_\_\_\_ Amount Waived \$ \_\_\_\_\_

### For Office Use Only:

Stipend Hours Approved: \_\_\_\_\_ ORG Charged: \_\_\_\_\_ Account Line: \_\_\_\_\_

Student Waiver Hours Approved: \_\_\_\_\_ Total Amt. Awarded: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
OHIP Approval

\_\_\_\_\_  
Academic Affairs Approval